



Annual Work Plan (Cover Page)

Country: Serbia

UNDAF and CPD Outcome(s): By 2020, governance institutions at all levels have enhanced accountability and representation to provide better quality services to people and the economy

Expected Output(s):
(Those that will result from the project and extracted from the CPAP) Management of public funds is improved at all levels

Implementing Partner: Tax Administration

Other Partners (i.e. Responsible Parties): Tax Administration/UNDP

Narrative

The present project represents a new phase in the support that SIDA has been providing to Serbia in reforming public finance management, continuing the platform-based approach. The project addresses two key areas (1) budget execution and financial control and (2) external scrutiny over public finances while also focusing on horizontal and cross-cutting issues related to ensuring sustainable internal control systems within key public-sector institutions, enhancing transparency in the management of public funds at the local level and improving cooperation between civil society organizations (CSO) and local self-governments, and enhancing the capacities of CSOs and journalists to monitor and report on corruption and misuse of public finances

The focus of the project component assigned to Tax Administration in 2020 will be placed on assisting the Tax Administration of the Republic of Serbia in reducing tax evasion by strengthening the capacities of the Tax Police for operational analysis and intelligence. The project activities in 2020 shall also support the Tax Administration to increase voluntary tax compliance by improving its corporate values and image.

Programme Period:	2019-2021
Year:	2020
Project Title:	Accountable Public Finance Management Platform
Award Number:	105420
Duration:	06/2019 – 09/2021

Estimated Annualized Budget (Out. 1+2): USD 267,516	
Total Allocated Resources:	USD 557.280
<ul style="list-style-type: none"> • Government • Regular • Other <ul style="list-style-type: none"> ○ Donor-SIDA 	USD 557.280
Unfunded budget:	

Agreed by Tax Administration (Implementing partner):

Agreed by UNDP:

I.

YEAR 2020

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				RES. PARTY	Funding Source	PLANNED BUDGET	
		Q1	Q2	Q3	Q4			Budget Description	2020 Amount in USD
<p>And baseline, associated indicators and annual targets</p> <p>Output 1.1</p> <p>Reducing tax evasion by strengthening the capacities of the Tax Police for operational analysis and intelligence</p> <p>Baseline value (2018): No (Capacities for data collection and operational analysis underdeveloped)</p> <p>Indicator: Inspectors and Operational Analysts trained on data collection, work with informers and data assessment and using Analyst Notebook I2 (yes/no)</p> <p>Target Value (2020): Yes</p>	<p>List activity results and associated actions</p> <p>Activity 0 – Project Management</p> <p>Activity 1.1.1. Exposure to comparative experience– getting to know the best practice (Collaboration with the EU good practice country)</p> <p>Activity 1.1.2. Preparation of organisational model and defining Tax Police business processes (Analysis-Policy paper)</p> <p>Activity 1.1.3. GAP analysis and preparation of a Road Map for further strengthening (Analysis-Policy paper)</p>	X	X	X	X	SIDA	64300-Assurance&Monitoring	6,000	
		X	X	X	X	UNDP	71400-Contractual Services Individuals	25,000	
		X	X	X	X	UNDP	74500-Miscellaneous	1,500	
		X	X	X	X	UNDP	71600-Travel	8,000	
		X	X	X	X	UNDP	75700-Training, workshops and conferences	9,000	
		X	X	X	X	UNDP	71200-International Consultants	7,000	
		X	X	X	X	UNDP	71200-International Consultants	8,000	
		X	X	X	X	UNDP	74200-Printing and translation	2,000	

Activity 1.1.4 Preparing a technical specification for database design and data management software (Technical specification document)	X	X	X	UNDP	SIDA	71300-National Consultants	15,000
Activity 1.1.5. Procurement of Softer Analyst Notebook I2 licenses, (One license for the I2 software procured)	X			UNDP	SIDA	72100-Company contracts	10,000
Activity 1.1.6. Training for Inspectors on Operational Analysis activities (OJAT) and Analyst Notebook I2 (One workshop organized for inspectors)		X	X	UNDP	SIDA	75700-Training, workshops and conferences	2,000
Output 1.1 Direct Project Costs							93,500
General Management Services (GMS 8%)							7,480
TOTAL PROJECT COST (Direct Project Costs + GMS) - OUTPUT 1.1.							100,980

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				RES. PARTY	Funding Source	PLANNED BUDGET	
		Q1	Q2	Q3	Q4			Budget Description	2020 Amount in USD
And baseline, associated indicators and annual targets	List activity results and associated actions	X	X	X	X	UNDP	SIDA	64300-Assurance&Monitoring	9,000
Output 1.2 The Tax Administration increase voluntary tax compliance by improving its corporate values and image	Activity 0 - Project Management	X	X	X	X	UNDP	SIDA	71400-Contractual Services Individuals	26,000
Baseline value (2018): No (Road Map for improving corporate values, culture, identity and image does not exist)	Activity 1.2.1. Study visits and workshops (Collaboration with Swedish Tax Administration)	X	X	X	X	UNDP	SIDA	74500-Miscellaneous	1,200
Indicator: Road Map for improving corporate values, culture, identity and image prepared (yes/no)	Activity 1.2.2. Preparation of a Road Map for improving corporate image (Analysis completed and support provided to media & PR campaign)	X	X	X	X	UNDP	SIDA	71600 - Travel	14,000
		X	X	X	X	UNDP	SIDA	75700 - Training, workshops and conferences	6,000
		X	X	X	X	UNDP	SIDA	71200 - International Consultants	45,000
		X	X	X	X	UNDP	SIDA	71300 - National Consultants	10,000

<p>Target Value (2020): Yes</p> <p>Baseline value (2018): No (Tax Administration Communication Strategy does not exist)</p> <p>Indicator: Tax Administration Communication Strategy prepared (yes/no)</p> <p>Target value (2020): Yes</p>	Activity 1.2.3. Supporting the development of the Tax Administration Communication Strategy (PR / Media campaign conducted)			X	X	X	UNDP	SIDA	72100-Company contracts	30,000	
	Activity 1.2.4. Drafting of the legislative framework for the Register of Business Invoices			X	X	X	UNDP	SIDA	74200 - Printing and translation	5,000	
	Activity 1.2.5. Training for staff for the introduction of the new Register				X		UNDP	SIDA	75700 - Training, workshops and conferences	3,000	
	Activity 1.2.6. Preparation of the technical specification for the procurement of the B software solution for the Register of Business Invoices (Activity to be implemented in 2021)						UNDP	SIDA	71300 - National Consultants	0	
	Output 1.2 Direct Project Costs										154,200
	General Management Services (GMS 8%)										12,336
	TOTAL PROJECT COST (Direct Project Costs + GMS) – OUTPUT 1.2										166,536

